

**Request for consent and
Information on the processing of personal data and the rights of data subjects
“New Supplier Registration”**

Energetický a průmyslový holding, a.s., company reg. No.: 28356250, having its registered office at Pařížská 130/26, Prague 1 – Josefov, postcode 110 00, registered in the commercial register under file No. B 21747/MSPH, data box ID: z5gi95g, e-mail nakup@epholding.cz or cpo@epholding.cz (hereinafter referred to as the “Controller”) would request that you, as the contact person of a registered supplier, i.e. a **data subject, give your consent** to the processing of your personal data for the purpose stated below and **inform** you on the principles and procedures of the processing of your personal data, including the scope of the rights of data subjects relating to the processing of their personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation; hereinafter referred to as the “GDPR”) and Act No. 110/2019 Coll., on personal data processing, as amended (hereinafter referred to as the “PDPA”).

The Controller is the owner and operator of the www.epholding.cz website on which it operates the “New Supplier Registration” form. If you are interested in cooperating with any of the EPH Group companies, you can use this form to be included in the EPH Group’s supplier database. If you wish to be registered, please note the following.

After the registration in the EPH supplier database, the Controller asks you for **your consent** to the processing of your personal data for the purpose stated below; in particular, the name and surname, position, email address and telephone number will be processed (hereinafter referred to as the “personal data”).

Purpose of processing:

- Maintaining a database of potential suppliers for the EPH Group Companies, including contact data, in which the data subject registers via the “New Supplier Registration” form available at <https://www.epholding.cz/en/new-supplier-registration/>,
- Disclosure of your contact data to the EPH Group Companies (the list of companies is available, see website) that will indicate the data subject for potential cooperation, and
- Subsequently ensuring the possibility of (i.) inviting the registered supplier to participate in the selection process, (ii.) informing the registered supplier about ongoing selection procedures in the EPH Group, and (iii.) conducting business negotiations,

If you give us your consent, your personal data will be used for the stated purpose. The **legal basis** for the processing of personal data is the **consent** given by you.

The personal data will be processed for the above purpose **for the period** for which the data subject gave its consent or until the consent is withdrawn, whichever occurs earlier.

The Controller also informs the data subject that the personal data **is not transferred** to countries **outside the EU**.

The processing of personal data **is carried out by automated means**. Automated processing is carried out via the web form available at www.epholding.cz from which the data is sent to a central email (nakup@epholding.cz). The website is operated within a designated physical server, with the content management system being monitored, regularly updated and secured. Furthermore, the processing is carried out in the Microsoft Outlook system; for further information please refer to [Microsoft Outlook](#). **There is no automated decision-making or profiling of the data subject.**

The Controller processes your personal data through its own employees who need access to the personal data in order to perform their duties and who are obliged to maintain confidentiality of any facts and information which have come to their knowledge in the course of their employment. Also, the **processor’s** employees have access to your personal data, only to the extent necessary to carry out their work for the Controller. We always conclude a written **data processing agreement** with all our processors to ensure security of your personal data.

Examples of categories of processors	Activities
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IT service and software provider	Provision of IT services, software including service support, system administration, development and maintenance as well as analysing security risks
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Personal data provided to us will not be passed on to any third party, with the exception of **an inspection by an administrative authority**.

As the processing of personal data for the above purpose is based on consent of the data subject, data subjects have the right to **withdraw their consent at any time free of charge** using the standard form available [here](#), or without using the standard form by sending a request to:

- nakup@epholding.cz
- the email address of the data protection officer: cpo@epholding.cz
- in writing through a postal service provider to the Controller's registered office,
- in writing by personal delivery at the Controller's registered office,
- this right can also be exercised orally, by telephone to: +420 232 005 200 or in person at the Controller's registered office,
- in writing via the data box; for contact details of the Controller, please refer to the introduction to the request.

Please note that the withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Please note that the Controller uses cookies, see website.

Rights of data subjects

- If the processing of personal data is based on your consent, you have the right to **withdraw your consent at any time**. In connection with the withdrawal of consent, the Controller informs you **that the withdrawal of consent does not affect the lawfulness of the processing of personal data until its withdrawal**, nor the processing of data for other legal reasons for which your consent is not required.
- You have the right to request **access** to your personal data and more detailed information about its processing.
- You have the right to have your inaccurate or incomplete personal data **rectified**.
- You have the right to **receive** your personal data in a commonly used and machine-readable format, allowing it to be transferred to another controller if we have obtained it on the basis of your consent or in connection with the conclusion and performance of a contract and it is processed by automated means.
- You have the right to **object** to the processing of some or all of your personal data.
- You have the right to ask us **to delete** your personal data if there is no other legal ground for the processing.
- You have the right to lodge **a complaint** with the OPDP.
- You have the right **not to be subject** to automated individual decision making, including profiling.

Updates to the document

As the rules and conditions for the processing and protection of your personal data may change, in particular as a result of changes in legislation, or our terms, procedures and methods of processing and protecting your personal data may change, we will inform you of such changes by updating this document, unless such change requires contacting you directly.

This document was last updated on 4 December 2023.

Exercise of the rights of data subjects

If you exercise your right according to the above list by presenting a **request**, the Controller is **always obliged** to handle such a request of the data subject and is obliged to provide the information without undue delay after receipt of the request, in any case **within one month from receipt of the request**. In exceptional circumstances,

this period can be extended by two months, of which the data subject must be informed by the Controller, including the reasons for such an extension.

You can send your request to the Controller's contact details specified above in this request, to the email address nakup@epholding.cz, to the email address of the data protection officer cpo@epholding.cz, or you can use the telephone number +420 232 005 200.

In order to facilitate the application, we have prepared a sample **Data Subject Request Form**.

If you have reasonable suspicion that there has been a breach of law in connection with Personal Data protection, you have the right to lodge a complaint with the Office for Personal Data Protection, Pplk. Sochora 727/27, 170 00 Prague 7 – Holešovice, email: stiznosti@uoou.cz, use the form available on the website of the Office for Personal Data Protection <https://uoou.gov.cz/verejnost/stiznost-na-spravce-nebo-zpracovatele>.

CONSENT TO THE PROCESSING OF PERSONAL DATA

A. I HEREBY GRANT TO

Energetický a průmyslový holding, a.s., company reg. No. 28356250, having its registered office at Pařížská 130/26, Prague 1 – Josefov, postcode 110 00, registered in the commercial register under file No. B 21747/MSPH, data box ID: z5gi95g (the "Controller"):

- (i.) consent to the processing of my personal data:
 - Name and surname
 - Position
 - Email address
 - Telephone number (the "Personal Data"),

- (ii.) for the purpose of:
 - maintaining a database of potential suppliers for the EPH Group Companies, including contact data, in which the data subject registers via the "New Supplier Registration" form available at <https://www.epholding.cz/en/new-supplier-registration/>,
 - disclosure of my contact data to the EPH Group that will indicate the data subject for potential cooperation, and
 - subsequently ensuring the possibility of inviting the registered supplier to participate in the selection process, informing the registered supplier about ongoing selection procedures in the EPH Group, and conducting business negotiations.

- B. This consent is granted for a period of **1 year**.
- C. This consent is granted at the moment of providing personal data to the controller.
- D. More detailed information regarding the processing of personal data based on this consent is available in the *Request for consent and Information on the processing of personal data and the rights of data subjects "New Supplier Registration"*.
- E. **I understand that I can withdraw this consent at any time and that the withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.**